



CAMBODIAN KIDS FOUNDATION

MEMORANDUM OF UNDERSTANDING WITH PARTNERS

Version	1
Approved by Board on	18/11/2021
Schedule Review	November 2026

INTRODUCTION

Cambodian Kids Foundation (CKF) is committed to:

- Increasing the opportunity and likelihood of individuals at our projects to complete their schooling and excel in school education.
- Increasing learning, understanding and generosity between Australian and Cambodian communities in such a way as to build sustainable development in each community.
- Facilitating a deeper appreciation of the social and cultural differences, and similarities, that exist between countries, cultures and individuals.

This Memorandum of Understanding (MoU) is intended to foster effective relationships and innovative sustainable development projects.

DEFINITIONS

Development and Humanitarian Activity - CKF is committed to ensuring that funds and other resources designated for the purpose of aid and development are used only for those purposes. Aid and development activities can be distinguished by the following principles:

- Empowerment approaches, which encourage people and communities to create solutions for themselves.
- Strengthen our partnerships with local organisations in developing countries to enable them to deliver effective programs.

For example, CKF does not undertake activities by Australian team members that can be carried out by local people in the community.



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- Supporting systems and structures which enable people to move out of poverty through processes that seek to address the causes of poverty.

For example, CKF believes that a lack of education can contribute to a future of poverty for individuals and communities.

- Processes that seek to empower rights holders to claim their rights and ensure that duty bearers exercise their duties.
- Providing good value for money, sustainable activities (financially and environmentally) with long-term effectiveness.
- Projects undertaken will be proactively assessed for risk, environmental soundness and a 'do no harm' approach will be adopted, in particular in relation to gender equality and disability inclusion.
- Benefits for groups and individuals are selected based on need not religious, sectarian or political grounds.
- Implementation by local people acceptable to the national or local authorities of the country in which the activities are planned and be consistent with the country's development policies.
- Provide channels for Australians to contribute directly and meaningfully in international development efforts through voluntary activities and financial support.

Non-Development Activity - CKF is a secular organisation and does not provide support for evangelical activities and partisan political activities. Evangelical activities are those activities that promote a particular religious adherence or are undertaken with the intention of converting individuals or groups from one faith and/or denominational affiliation to another.

Partisan political activities are those that are associated with facilitating or supporting specific political party, candidate to gain power or to support organisation affiliated with a political party.

CKF defines non-development activities as those that are delivered with the express purpose of gaining:

- Political advantage, objectives or having any direct use of resources or funds to support any political movement, local, regional or national;
- Religious witnesses or promoting a particular religion, including intentions of converting individuals or groups and building religious structures;
- Welfare activities which include on-going care and maintenance of individuals and family units for a prolonged period of time, such as long-term sponsorship of students.



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SHARED DEVELOPMENT PRINCIPLES

The following principles are shared between both parties:

VISION AND VALUES

CKF's *Purpose, Mission, Values and Human Rights Statement* outlines the philosophy and aims of the organisation. Both parties share these values and viewpoints and agree to work towards common goals.

DEVELOPMENT EFFECTIVENESS

A strong focus on the evaluation of program effectiveness, particularly from the perspective of partners and beneficiaries, is central to this MoU. The long-term positive impact on the lives of our primary stakeholders ie. Cambodian kids and their families, will be an important measure in this regard.

CKF is committed to:

- Accurate representation of our activities to the people we work with, donors and the public.
- Utilisation of funds for aid and development purposes are not used to exploit people and communities who are vulnerable and do not place any conditions or obligations on recipients in terms of non-development, religious or political outcomes that would affect their access to services being offered.
- The separation of development activities from non-development activities, so that funds provided for a specific activity may only be used for that activity, unless agreed in writing by both parties.
- Non-development activities must be kept financially separated and all communications relating to non-development activities must be communicated separately to development activities and clearly identified as such.

Both parties agree to abide by CKF's principles on development effectiveness.

REDUCING POVERTY

The aim is to address both the causes and effects of poverty through the promotion of self-reliance and



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facilitation of access to basic services including education, water supply and sanitation, health and other resources.

BUILDING CAPACITY AND SUSTAINABILITY

A strong focus on enhancing the capacity of our local partnerships, and their broader communities, to be self-sufficient, empowered and sustainable.

The MoU recognises an agreed focus on activities designed to benefit future generations as well as the present generation, taking account of issues of environmental sustainability and long-term economic and financial viability.

Both parties agree to consider the environmental impact of activities and to evaluate environmental impact.

GENDER

Gender equality is recognised by both parties as essential to reducing poverty, promoting social justice and increasing the effectiveness and sustainability of development cooperation efforts. Gender equality is also a critical development goal in its own right. CKF fully supports the United Nations Universal Declaration of Human Rights. Every person who represents CKF is expected to reflect these values in their professional and private conduct, regardless of who they are dealing with and where they are geographically located.

CKF views sexual exploitation, abuse and harassment as a violation of basic human rights and is committed to proactively work to provide a safe, trusted and protective environment for CKF programs and activities, which safeguards all people and stakeholders involved. CKF works mostly with vulnerable people, therefore CKF representatives are in positions of authority and trust in relation to the communities we work with, and this means that they must uphold the highest standard of personal and professional conduct at all times and must not abuse their position to exploit or harm in any way another person. Both parties agree to abide by CKF's *Prevention of Sexual Exploitation and Abuse (PSEA) Policy*.



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DISABILITY INCLUSION

People with a disability are often among the poorest, most vulnerable and excluded members of developing countries.

Both parties agree to support and promote practical approaches to promote the dignity and well-being of people with a disability.

PARTICIPATION

Efforts will be strongly focused on increasing the participation of disadvantaged and marginalised students in school education. The aim is for all actions to be honest, open and transparent, always maintaining the integrity of all parties to this agreement.

CHILD SAFEGUARDING POLICY

CKF recognises that by the nature of our work, certain activities may pose a risk to the children we work with. CKF believes that all children always have the right to be safe. Both parties agree to abide by CKF's *Child Safeguarding Policy*. Also refer to our *Prevention of Sexual Exploitation and Abuse (PSEA) Policy*.

PREVENTION OF SEXUAL EXPLOITATION AND ABUSE POLICY

Both parties view sexual exploitation, abuse and harassment as a violation of basic human rights and are committed to proactively work to provide safe, trusted and protective environments, which safeguard all people.

Both parties agree to abide by CKF's *PSEA Policy* which applies to all people, including adults and children. Also refer to CKF's *Child Safeguarding Policy*.



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DISPUTE RESOLUTION

CKF will give due consideration to any dispute raised and enter discussions with the intention of enabling a full, fair and transparent investigation of the matter and achieving a positive outcome for all stakeholders.

Should a disagreement arise all communications must be documented in writing and all parties involved shall endeavour to resolve the documented dispute through negotiation.



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Memorandum of Understanding Signing Page

Date: _____

Name: _____

Signature: _____

Partner + Position Held

Name: Leigh Moana _____

Signature: _____

Board Member - Cambodian Kids Foundation _____

Partner + Position Held